

**Community Forum Meeting  
Meeting Minutes  
November 19, 2009  
7:00 p.m. City Council Chambers  
Moderator, John Firehammer**

Captain John Mullan – Kathie Snodgrass (Rep)  
Farviews/Pattee Canyon – Ray Aten (Rep)  
Franklin to the Fort – Jon Salmonson (Rep)  
Grant Creek – Don Nicholson (Rep)  
Heart of Missoula – Bill Flanery (Rep)  
Lewis & Clark – Greg Gullickson (Rep)  
Lower Rattlesnake – Carol Elsen (Rep)  
Miller Creek – Absent  
Moose Can Gully – Lyle Geurts (Rep)  
Northside – Dru Carr (Rep)  
River Road – Mike Hathaway (Rep)  
Riverfront – Gwen Hoppe (Alt)  
Rose Park – Nancy McCourt  
South 39<sup>th</sup> – Jeff Stevens (Rep)  
Southgate Triangle – Hans Christiansen (Rep)  
University District – John Firehammer (Rep)  
Upper Rattlesnake – Don Sims (Rep)  
Westside – Absent  
City Council Liaison – Absent  
Neighborhood Liaison – Erin Scott

**Others Present**

Jim Meagher

**Quorum**

Quorum is present.

\***Adoption of Agenda** (items from consent agenda can be moved to committee reports by any CF rep as deemed necessary at this time). All in favor of adopting Agenda as is.

**\*Approval of CF Minutes**

Approve meeting minutes from October 22, 2009. **Ms. Snodgrass** motioned, **Mr. Aten** seconded all voted in favor of approving.

**Public Comment (non-agenda items from audience)**

None

**Neighborhood Liaison Report** – Erin Scott

The \$32.00 bus tour costs per neighborhood have been taken out of the budgets.

Date change for December meeting to the 17<sup>th</sup>. Erin asked if there was any interest in a holiday event?

Members are in favor of having a shortened meeting and holiday potluck with white elephant gift for December.

Erin reported on what she has been up to:

- Attended the 'Stories And Stones' event at the city cemetery late October. This guided tour with local folks in character depicting historic folks who made Missoula. Many of our streets are named after people who lived and died here. It would be fun to table at this event, and to share the facts of who did what and that their namesake is in neighborhoods, lots of streets are named after those who helped shape Missoula.
- Attended the Upper Linda Vista Homeowners Association meeting with Steve King and Dick Haines. There will be \$5M worth of maintenance projects occurring next year in the Miller Creek area. It would be worth a discussion to see if we should put together a meeting for the residents since that neighborhood council is not active. Ray Aten added that is part of the CFLT responsibility as well.
- Erin met with numerous folks this past month, including a new group "garden go-fers" who are looking at city/county owned lands to put into use as community gardens. This could apply to many neighborhoods. In the future, this group could come give a presentation to CF.
- Asked to sit on the steering committee for the Burns St. Square Commons (low-income housing development and the food co-op) will keep you posted on that community environment effort.
- Sat on the TPCC, Transportation Policy Coordination Committee, for the first time, it was very interesting.
- Neighborhood Volunteer of the Year Committee needs to set a deadline for nominations.

**\*Neighborhood Project Funds Committee Report & Recommendation – Hans Christiansen**

The committee met to determine the recommendations for funding tonight.

(see attached FY10 Recommendations)

Discussion:

Jeff Stevens asked specifically about the Franklin Park Trail project and why it wasn't selected. Jim Meagher responded with funding was cut this year and there were not enough funds for all applicants. Reasons the Franklin trail project was not selected is that if funded, this would only make a dent in the scope of this project. It needed a lot more funding to complete and it was not secured. There was some question as to the easement necessary to be granted and there was no clear indication of whether a trail could be located in the area indicated or not.

Hans Christiansen commented that the application process had a quick turnaround time, and it showed in many of the applications. Having more time may have produced more thorough applications.

Jon Salmonson commented that the Franklin project is on city park property, it was difficult to get that established . City Attorney wrote an opinion and Parks was going to fund the title search. That boundary has been established since 1935. Sorry there was some confusion relayed in regards to an easement issue, there isn't one.

**Greg Gullickson** motioned to accept the committee's recommendations for the large grant funds, an **unidentified female** seconded, all voted in favor.

**Presentation by Lori Brown, Disaster Preparedness - CANCELED**

**\*New Business**

Non-motorized Transportation Plan – Jon Salmonson

Jon announced that OPG is beginning an update to the non-motorized transportation plan which is a subset of the long range transportation plan. The last update was in 1991. This update will take place over the next year. Many players are involved as the technical advisory committee. There is a spot for the Neighborhood

Liaison and it is appropriate to have a representative from Community Forum on the committee as well. Jon indicated his desire to serve on that committee, with his involvement in complete streets being his directive and interest-policies that would create more sidewalks, reduce reliance on taxing property owners, and look for other sources of funding for infrastructure for bikes and peds. Would like to see if there is support for having a representative serve and whom it should be.

**Mr. Flanery** made a motion to support having a representative on the technical advisory committee for the non-motorized sector of the transportation update. **Ms. Snodgrass** seconded, all voted in favor.

Mr. Gullickson nominated Jon Salmonson and Don Sims nominated himself.

There was discussion about how to elect that representative. It was decided to have those nominees present their experience, qualifications and interest next month as a ballot vote for a representative.

Ray Aten requested that the two nominees put together a short statement about their qualifications for those not here tonight but may be at next month's meeting to vote.

Greg Gullickson asked about a preference of voting-ballot or majority-next month. Hans and Ray indicated they would like a ballot vote.

## **Ongoing Business**

### **Neighborhood Council Updates**

- Captain John Mullan —LT met yesterday, we are moving ahead with the Pleasant View Park project and am grateful to have the application recommended. Talked about the projected bike trail on Mullan Road, there is sentiment in organizing a 'friends of Mullan Trail' committee to oversee this project.
- Farviews/Pattee Canyon — nothing new to report.
- Franklin to the Fort —there is a reduced speed sign and flashing lights on Reserve at Porter School crossing. Relearning about Neighborhood Watch in our neighborhood, looking at expanding and revitalizing that program.
- Grant Creek —moving ahead with survey and plans for building the trail, it will be an ongoing discussion.
- Heart of Missoula —nothing new to report.
- Lewis & Clark —nothing new to report.
- Lower Rattlesnake — nothing new to report.
- Moose Can Gully — nothing new to report.
- Northside —LT was approached by OPG Planning & Transportation about a \$1.5M EPA grant to retrofit approximately 30 locomotives with auxiliary power units that would greatly reduce emissions. This idling of these engines has been a concern of residents for a long time. We are happy Scott St. is done.
- River Road —had a LT meeting earlier this week.
- Riverfront —the NC will not be meeting as a LT for a couple months.
- Rose Park —LT will be meeting end of the month. Triangle Park at Mount/Franklin/Park streets is complete with a labyrinth and is a lovely place to meet. It was a great example of a community neighborhood project. Nancy has been representing the neighborhood on an art selection committee for the firefighter's tribute to go up in Rose Park.
- South 39<sup>th</sup> — Tonkin Trail construction has been completed, the trail has been inspected and approved. Still need signage, benches and some of that will happen with the project grant. Would like to thank Moose Can Gully NC for their grant application for their portion of the south hills trail system improvements. Jeff commented he is happy to see the grant applications for the phone box art projects, they are a tremendous addition to the community and a lot of time is spent by the graffiti task force

painting over these boxes. Looking at getting irrigation in Honeysuckle Park, would be interested in talking with SG Triangle and other NC's about lack of irrigation in their neighborhood parks.

- Southgate Triangle —had a LT meeting and discussed getting people to attend meetings and to recruit new members. We discussed new ideas to generate interest and accomplishment. Would like to do some beautification on a parcel at Brooks/Paxson/Dixon, working with the Midtown Association on this possibility. If there are any other NC's that have some ideas or want to see similar beautification on Brooks up to Rose Park area, let Hans know.
- University District — nothing new to report.
- Upper Rattlesnake —had a general meeting early this month about the bark beetle infestation of conifers in the area; it was a largely attended meeting with a large panel for discussion. Would encourage folks to visit [www.beetles.mt.gov](http://www.beetles.mt.gov) for information about grants or information about the beetle epidemic.

### **City Council Liaison Update-Jon Wilkins**

Absent no update

### **Strategic Planning Committee updates**

#### Marketing Committee – Mike Hathaway

This committee was formed to generate ideas under the goal to increase citizen participation.

The three areas we are working on are creating a blog; celebrating 10 years of neighborhood project funds (celebrating our success stories); creation of resources that CF can use for marketing and outreach.

Some members learned what a blog is. We would like to create a blog using a web log for CF business and information. The log possibly has some very helpful features for getting information out. Use of Facebook social networking for same reasons discussed as well.

Celebrating 10 years of project funds through a video perhaps.

Discussed what to use and create for outreach resources: newsletter, brochure, press release templates, and things to generate interest in CF. Tabling at farmer's market, Caras Park events, a community wide newsletter from the CF highlighting successes were some ideas. It was proposed that CF set aside some funds for a marketing budget. Other resource ideas included having neighborhood identity signage near boundaries.

#### Networking Group –Ray Aten

Things that came out of the discussion: common format to use for an e-newsletter with a heads up for 'what's coming' section; ongoing issues within city council and committees; suggestions for best practices (from NC's) good things to do to inform others; blog idea came up; neighborhood activities (submit upcoming events); trying to build some sort of common contact list with historical continuity broken down by neighborhood.

### **Final Business**

#### \*Monthly report to City Council – Request to report on non-agenda items

(The monthly report to City Council will be made by the moderator of the meeting. The report made will address all items on the Community Forum agenda for the month. A request for reporting on non-agenda items will occur at Community Forum to ensure pertinent non-agenda are reported as well).

Mention candidates for non-motorized transportation committee, update on committees and discussion about NPF recommendations, changing date of next month's meeting as well. Ray suggested expanding our report and mention neighborhood updates. Some other suggestions are perhaps the moderator could summarize the

meeting and send to all, that way it can be brought back to NC's. Perhaps someone other than moderator could do this as that person is paying attention to what is going on.

The next CF meeting moderator will be **Mr. Aten**.

**Adjournment**

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

*Christine Ross*

Christine Ross  
Secretary, Office of Neighborhoods

\*Copies of any handouts and referenced documents at this meeting are on file in the City Clerk's Office

## **Neighborhood Project Fund Committee Recommendations**

### ***Neighborhood Project Funds FY2010***

#### **1. Neighborhood Small Grant Funds (Request \$1,000)**

City Council allocates \$1,000 of the \$18,000 Neighborhood Project Funds to be used for small project grants, pursuant to City Council Resolution 6601. The Community Forum will review and approve small project grant applications at the monthly meetings. The City Clerk is responsible to ensure that small project grants are spent in accordance with City policies and procedures.

#### **2. Pleasant View Park: (Request 3,000)**

##### **Neighborhood Improvement**

This request was made by the Captain John Mullan Neighborhood Council. This request is to pay for the park design of Pleasant View Park, which includes the services of a professional landscape architect who would work with the City to obtain neighborhood input through a charrette process.

***NPF Committee Funding Recommendation: \$3,000—Funds to be used for the professional contracted services for the charrette. Consultation with Parks and Recreation (Donna Gaukler and Dave Shaw) must occur prior to the beginning of the project to share the scope of work. Consultation shall occur again when nearing recommendation. Park Board needs to approve any final recommended Plan adopted by Neighborhood.***

#### **3. Tonkin Trail Mutt Mitt Stations and Trail Signs: (Request, \$1,000)**

##### **Neighborhood Improvement**

This request was made by the South 39<sup>th</sup> Neighborhood Council. This request is to pay for two mutt mitt stations and appropriate South Hills Trail System and city of Missoula trail signage for Tonkin Trail. The mutt mitt stations would be installed by city crews and the Tonkin Trail and South Hills Trail System signage would be installed by neighborhood volunteers. Other informational signage would be installed by city crews.

***NPF Committee Funding Recommendation: \$1,000—Funds should be used for the purchasing of two mutt mitt stations, two city trail signs, two South Hills trail system map signs, and two Tonkin Trail signs and posts, and materials and supplies plus any equipment rentals necessary for installation. City staff through the Parks and Recreation Department will provide in-kind labor and equipment donations for the installation of aforementioned signage. Project must be coordinated through Donna Gaukler and Morgan Valliant.***

#### **4. Upper Rattlesnake Pedestrian and Bicycle Trail Feasibility Study: (Request \$3,000)**

##### **Neighborhood Planning**

This request was made by Mary Louis Zapp Knapp, on behalf of the Upper Rattlesnake Neighborhood Council. This request is to pay for a feasibility study to be conducted for a pedestrian and bicycle path along Upper Rattlesnake Drive. This proposal builds upon work previously completed in a recent Rattlesnake Neighborhood Transportation Summit. A major conclusion based on the summit was a need for a pedestrian and bike trail to continue the bike-to-school route where Rattlesnake Drive snakes northeast and turns into Upper Rattlesnake Drive. Two local engineering firms, WGM and Territorial Land Works, both estimated their costs for the study to be \$3,000.

***NPF Committee Funding Recommendation: \$3,000—Funds to be used for the professional contracted services of WGM or Territorial Land Works with consultation from City staff. Consultation with both the Public Works Department (Phil Smith) and Parks and Recreation (Donna Gaukler and Dave Shaw) should occur prior to the beginning of the project to define the scope of work. Consultation must occur again when nearing recommendation.***

#### **5. Emma Dickinson/Orchard Homes Traffic Signal Box Project (Request \$1,000)**

##### **Neighborhood Improvement**

This request was made by Jilayne Lee, on behalf of the Emma Dickinson/Orchard Homes Neighborhood Council. The request is to work with the City of Missoula's Public Art Committee, the City Public Works Department and the Montana Department of Transportation to complete one Traffic Signal Box Public Art Project on the southeast corner of the Reserve/3<sup>rd</sup> Street intersection, the southwest gateway of the Emma Dickinson/Orchard Homes Neighborhood.

***NPF Committee Funding Recommendation: \$1,000—Funds should be in accordance with the Neighborhood Project Budget Worksheet provided. Coordinate installation, materials, design and location with Public Works Dept., Missoula's***

*Public Art Committee (Kathi Olson), Communications Shop Supervisor (Rick Larson), and Department of Transportation (Jack May).*

**6. Heart of Missoula Traffic Signal Box Project (Request \$3,000)**

**Neighborhood Improvement**

This request was made by the Heart of Missoula Neighborhood Council (HMNC). The request is to work with the City of Missoula's Public Art Committee, the City Public Works Department and the Montana Department of Transportation to complete from one to three Traffic Signal Box Public Art Projects. Tentative locations include Van Buren & East Broadway, Madison & East Broadway, and Orange & Spruce. These locations serve as dual gateways – to the Heart of Missoula Neighborhood as well as to the Missoula Community itself.

*NPF Committee Funding Recommendation: \$3,000—Funds should be in accordance with the Neighborhood Project Budget Worksheet provided. Coordinate installation, materials, design and location with Public Works Dept., Missoula's Public Art Committee (Kathi Olson), Communications Shop Supervisor (Rick Larson), and Department of Transportation (Jack May).*

**7. Moose Can Gully Neighborhood Trail Safety Upgrades: (Request, \$3,000)**

**Neighborhood Improvement**

This request was made by Lyle Geurts, on behalf of the Moose Can Gully Neighborhood. This request is to have the Montana Conservation Corp (MCC) construct steps, trail tread or other safety features on the most hazardous 2250 ft. sections of the South Hills Trail System in the Moose Can Gully Neighborhood.

*NPF Committee Funding Recommendation: \$3,000—Funds to be used for the professional contracted services of the Montana Conservation Corp with assistance from the Parks and Recreation Department. Consultation and permissions should be attained with Parks and Recreation (Donna Gaukler and Morgan Valliant).*

**8. Missoula Urban Demonstration (MUD) Project Northside Neighborhood Center: (Request \$3,000)**

**Neighborhood Planning**

This request was made by MUD, on behalf of the Northside/Westside Neighborhood Council. This request is to fund a charrette to gain the community's input for the major redevelopment of MUD's demonstration site which will ultimately result in the Northside Neighborhood Center. The initial design is being completed by a team from the Montana State University Community Design Center and will cost \$3000 for their effort.

*NPF Committee Funding Recommendation: \$3,000—Funds should be used for the Montana State University Community Design Center's (MSUCDC) studio fee. The center must be designed to be ADA accessible, and it must be open to the public. The plans shall be jointly owned by the City of Missoula and MUD.*

**The following projects were not recommended for funding:**

**9. Grow Together Initiative (Request \$3,000)**

**Neighborhood Planning**

This request was made by Genevieve Jessop Marsh, on behalf of Garden City Harvest. This request is to coordinate an assessment of Missoula's neighborhoods, create an assessment tool for new garden sites, and start the initial interactive outreach and planning in two neighborhoods with the cooperation of each Neighborhood Council or Association. Garden City Harvest will involve the University of Montana and Missoula Department of Parks and Recreation in order to complete this plan.

**10. Franklin Park Trail Completion: (Request \$3,000)**

**Neighborhood Improvement**

This request was made by Jim Hausauer, on behalf of the Franklin to the Fort Neighborhood Council. The trail connecting 10<sup>th</sup> and Kemp Streets along the north edge of Franklin Park is less than half complete. The ditch bridge connecting 9<sup>th</sup> St. and the Park marks the north end of the current improved trail. This request is to complete the portion from the bridge to Kemp St. to the east.