



MISSOULA NEIGHBORHOODS

Community Forum Report

City Council Chambers, 140 W. Pine

January 27, 2011 at 7:00 pm

Moderator, Ray Aten

Captain John Mullan – Kathy Snodgrass
Farviews/Pattee Canyon – Ray Aten
Franklin to the Fort – Jon Salmonson
Grant Creek – Absent
Heart of Missoula – Bill Flanery
Lewis & Clark – Greg Gullickson
Lower Rattlesnake – Absent
Miller Creek – Vacant
Moose Can Gully – Lyle Geurtz
Northside – Absent
River Road – Absent

Riverfront – Absent
Rose Park – Nancy McCourt
South 39th – Jeff Stevens
Southgate Triangle – Christine Ross
University District – Absent
Upper Rattlesnake – Don Sims
Westside – Absent

City Council Liaison – Jon Wilkins
Neighborhood Liaison – Jane Kelly

OTHERS PRESENT:

Mayor John Engen, Marty Rehbein

QUORUM:

A quorum was present

APPROVAL OF THE AGENDA:

Jon Salmonson asked if he could report on the Active Transportation Plan and the Forum agreed.

Greg Gullickson moved to approve the amended agenda.

Kathy Snodgrass seconded the motion.

The motion passed on a voice vote.

APPROVAL OF CF MINUTES:

Greg Gullickson moved to approve the minutes for December 16, 2010.

Jeff Stevens seconded the motion.

The minutes were approved on a voice vote.

PUBLIC COMMENT:

None

Presentation: Mayor John Engen, Status of Neighborhood Liaison position

Mayor Engen stated the Neighborhood Liaison position was created as a half time position and in time it became a full time position. There have been five liaisons in the last five years and it has been difficult to keep the position filled due to various reasons. Part of the problem is the lack of

job description clarification, and the administration would like to address changes to the job description before advertising for a new liaison.

He stated a committee is being established to consider options, recommendations and collect feedback from the Community Forum. He asked the Forum to gather information from Neighborhood Councils and their communities of what the liaison can do for the neighborhoods. He noted the timeline to compile information is 60 to 90 days.

He discussed the Planning Board's process and how they arrive to conclusions, and he suggests using the Planning Board as a guide of how the committee should conduct the study.

He said several people expressed interest in serving on the committee and they are Jon Wilkins, Marilyn Marler, Dan Kemmis, Kathy Snodgrass, Marty Rehbein, Greg Gullickson, Ray Aten, John Torma and Ginny Merriam, and if anyone is interested in participating on the committee, please contact one of the members mentioned.

Mayor Engen discussed relocating the Office of Neighborhoods to a department that would coincide with the department role. The Office of Planning & Grants and the Mayors Office are options.

Jon Wilkins mentioned the Neighborhood Councils will be celebrating 15 years in June and noted there have been six liaisons. He suggests creating a subcommittee to help compile information for the committee.

Mayor Engen presented Jon Salmonson with a certificate of appreciation for serving six years as a Community Forum Representative and said Mr. Salmonson is unable to continue to serve as he has reached the term limits expressed in his neighborhood by-laws.

New business:

1. Small Grant Application - Volunteer of the Year Tree

Jeff Stevens said he submitted a small grant application for \$200, and the Park & Recreation Department donated \$300 for the total of \$500 to purchase a tree, a plaque and pay for planting expenses for the next volunteer of the year award. He noted the tree will be planted in the volunteer's neighborhood park and the volunteer chosen will be able to pick the tree from a list.

Ray Aten moved to approve the small grant for \$200.

Kathy Snodgrass seconded the motion.

The motion passed on a voice vote.

Reports:

Staff Report

A. Neighborhood Anniversary Celebration report and request to allocate \$800 of Community Forum funds for the Neighborhood Celebration Project (Project budget)

Brandi Harrington asked the Forum to list the top three neighborhood project accomplishments in their neighborhoods, and list them on the neighborhood accomplish sheet that is located in the binders. This project is for "Neighbor Day" and the projects submitted will be attached to a picture of the project and they will be hung in the museum and published on a pamphlet. She stated the deadline for this project is April 28th, the same day as the potluck and at that time the Forum will

vote on the project pictures. The Forum discussed the project pictures that will be displayed at the museum.

Ms. Harrington said applications for the "The Call to the Artist" will be available on the city website starting February 4th and are due back by April 14th.

She stated she met with the Sunday Streets Committee and Ben Weiss will attend the next Community Forum meeting to discuss how the neighborhoods can become involved.

Ray Aten moved to approve the Community Forum to allocate \$800 to the neighborhood celebration in June.

Jon Salmonson seconded the motion.

The motion passed on a voice vote.

B. Neighborhood Office transition update

Marty Rehbein, City Clerk stated Jane Kelly previously held the position of the Neighborhood Liaison and later the Deputy City Clerk position. She is currently employed half time as the Volunteer Coordinator in the Police Department and has agreed to work half time as the Office of Neighborhood Liaison until the Mayor completes the analysis. Ms. Rehbein stated Ms. Kelly is aware of the office procedures and is doing a good job. She discussed the 90 day work plan to the Forum.

Ms. Rehbein asked that correspondence be emailed to contact@missoula-neighborhoods.org and Ms. Kelly, Ms. Harrington and Ms. Rehbein will receive them. She requests the Forum to inform the office of when the neighborhood meetings are scheduled, so they can be posted on the city website. Ms. Rehbein, Ms. Kelly or Ms. Harrington will try to attend as many Leadership and Neighborhood Council meetings as possible.

Ms. Rehbein noted the neighborhood budget reports have been updated and are currently on the city website for viewing. She said the website will be changing, and if there is information that needs to be added or posted, please contact Ms. Rehbein.

Neighborhood Volunteer of the Year Committee

Nancy McCourt stated the "Volunteer of the Year" committee met and reviewed the questions listed in the application for the volunteer award. The first question was a yes or no question and it was changed to an explanatory answer. The applications are available in the binders and on the city website. The deadline to submit applications is February 25th and the name of the winner will be announced in late March.

Neighborhood Project Fund Update

Ray Aten stated the funding was approved.

Jon Salmonson mentioned the Active Transportation Committee finished their draft and will be submitted to the Transportation Policy Coordinating Committee. There are two meetings scheduled to review and approve the draft. He mentioned he will no longer be able to attend the last meetings because of his term limitations. He asked if someone from the Forum is interested in attending the last two meetings. Don Sims stated he is the backup person for Mr. Salmonson, but

the meetings are from 10:00 am to 12 noon and it conflicts with his schedule. Bill Flanery volunteered to attend the last two meetings.

Kathy Snodgrass moved to approve Bill Flanery to attend the remaining Active Transportation meetings and Don Sims will remain as the backup person.

Greg Gullickson seconded the motion.

The motion passed on a voice vote.

Neighborhood Council Reports

Franklin to the Fort – Jon Salmonson stated at their last meeting they discussed their mailing, neighborhood park, the vacant property located in the neighborhood development from the Forest Service, new school playground equipment and Gregg Wood Public Works, presented a presentation regarding the Russell and 3rd St. improvement project.

Moose Can Gully – Lyle Geurtz stated they will have a Leadership meeting in February and a general meeting in March.

Upper Rattlesnake – Don Sims stated they are still working on the Transportation Plan with the Lower Rattlesnake and a plan has been drafted. He thanked Jon Salmonson for all his hard work, and efforts and helping him get involved in neighborhood activities.

South 39th – Jeff Stevens stated they have scheduled their meeting for March 16th.

Farviews/Pattee Canyon – Ray Aten passed.

Rose Park – Nancy McCourt stated they will have a Leadership Team meeting next week and a general meeting will be scheduled in March.

Heart of Missoula – Bill Flanery stated they created a Park Development Plan Committee and they will meet this week and a general meeting will be scheduled in April.

Captain John Mullan – Kathy Snodgrass stated the Leadership Team met yesterday and a general meeting is scheduled on March 22nd. The Leadership Team will meet on February 16th and they will discuss the Mullan Bike Trail, Pleasant View Park and other miscellaneous things.

Lewis & Clark – Greg Gullickson stated the Leadership Team met and a general meeting will be scheduled in March. They are supporting a raffle and he encourages everyone to participate. He thanked Marty Rehbein for her hard work with the Office of Neighborhoods Liaison transition. He thanked Mr. Salmonson for his dedication and hard work.

Southgate Triangle – Christine Ross stated the Leadership Team continues to meet every month on the second Thursday and a general meeting will be scheduled in April. She mentioned it has been fun working with Jon Salmonson, and she especially enjoyed planting a tree with him last summer and now they can watch it grow.

City Council Liaison – Jon Wilkins thanked Mr. Salmonson for the service he has provided through the years and his efforts with the city streets. He encouraged him to stay involved and seek other boards and commissions the city provides.

He said the City Council has been discussing sidewalk improvements, Slant Street improvements, and the Social Host ordinance.

Ray Aten reviewed the report to the City Council.

The moderator for the next Community Forum meeting will be Nancy McCourt.

Adjournment:

Meeting adjourned at 8:28 pm.

Respectfully submitted,

Kelly Elam

Kelly Elam
City Clerk Office