

Department New Request Form
Fiscal Year 2020

| | |
|--------------------------------|-------------------------|
| Major Department | Culture & Recreation |
| Division/Sub-Department | Parks & Recreation |
| Request Category | Service Module Change |
| Request Rating | Expand Level of Service |

| | |
|------------------------------|--|
| Rank: | 2 |
| Title of New Request: | Recreation Program Growth (w/revenue offset) |
| Funded? | |

1. Request Rationale:

Increase spending authority to cover program growth, facility rental expenses, and user group impacts to park, facility rentals, and reservations for Outdoor Recreation, Sports and Wellness, and Youth Programs.

2. Service Delivery Impact:

Request is offset with revenue from program registration, user fees, and rental fees.

3. Personnel Requirements (# FTE's required):

1.24 FTE

| 4. Cost Impact of New Program: | | | | | | | | | |
|--------------------------------|------------------------------|------|-----------|--------------------|-------------------|------------------|----------------|--------------------------|--|
| Account # | Item | Qty | Unit Cost | Requested One-Time | Requested Ongoing | FY 2020 Unfunded | FY 2020 Funded | Proposed FY 2021 Ongoing | |
| 2513.370.460470.340 | sewer | 1 | 1500 | | 1,500 | - | 1,500 | | |
| 2513.370.460470.343 | water | 1 | 2000 | | 2,000 | - | 2,000 | | |
| 2513.370.460470.345 | garbage service | 1 | 1000 | | 1,000 | - | 1,000 | | |
| 2513.370.460470.350 | professional services | 1 | 1800 | | 1,800 | - | 1,800 | | |
| 2513.370.460470.110 | Intermittent staff | 1689 | 12.2 | | 20,606 | - | 20,606 | | |
| 2513.370.460470.140 | employer contributions (19%) | 1689 | 2.18 | | 3,687 | - | 3,687 | | |
| 2513.370.460470.370 | travel | 1 | 1500 | | 1,500 | - | 1,500 | | |
| 2513.370.460470.380 | training | 1 | 1500 | | 1,500 | - | 1,500 | | |
| 2513.370.460470.220 | program supplies | 1 | 9000 | | 9,000 | - | 9,000 | | |
| 2513.370.460470.390 | purchased service | 1 | 5000 | | 5,000 | - | 5,000 | | |
| 2513.370.460470.530 | fixed charges - rentals | 1 | 2000 | | 2,000 | - | 2,000 | | |
| 2513.370.460471.530 | fixed charges - rentals | 1 | 7000 | | 7,000 | - | 7,000 | | |
| 2513.370.460472.530 | fixed charges - rentals | 1 | 10000 | | 10,000 | - | 10,000 | | |
| 2513.370.460503.346 | garbage services | 1 | 1000 | | 1,000 | - | 1,000 | | |
| 2513.370.460503.350 | professional services | 1 | 6000 | | 6,000 | - | 6,000 | | |
| Expense Sub-Total | | | | - | 73,593 | - | 73,593 | - | |

| Revenue Offset: | | Proposed Ongoing Revenue | Proposed Ongoing Revenue |
|--------------------|---|--------------------------|--------------------------|
| Account # | Revenue Description | Proposed Ongoing Revenue | Proposed Ongoing Revenue |
| 2513.000.346053.00 | N Outdoor - Youth Rec Fees | - | 49,593 |
| 2513.000.346068.00 | N Rental Revenue - Multi Use Sports Areas | - | 6,000 |
| 2513.000.346063.00 | N Rental Revenue - Shelters/Pavillions/Plazas | - | 1,000 |
| 2513.000.346001.00 | N S&W Adult Rec Fees | - | 7,000 |
| 2513.000.346005.00 | N S&W Youth JRP fees | - | 10,000 |
| Revenue Sub-Total | | | - 73,593 |

Net Cost of Impact for New Program -

Recreation Program Growth - Increase Expenses w/ Revenue Offset

| | | | FY19 Budgeted Revenue | FY19 Projected Revenue | FY20 Baseline Revenue | FY20 Expenditure Enhancement | FY20 Total Proposed Revenue | YTD Revenue 5/4/19 |
|-----------------------------|--------|--|-----------------------------|---------------------------|-----------------------------|------------------------------------|-----------------------------------|-----------------------|
| Charges for Services | | | | | | | | |
| 2513 | 346000 | Fees | - | - | - | - | - | - |
| 2513 | 346001 | S&W Adult Rec Fees | 40,000 | 50,000 | 40,000 | 10,000 | 50,000 | 37,253 |
| 2513 | 346003 | S&W Missoula Movers Rec Fees | 11,000 | - | 4,000 | - | - | 1,730 |
| 2513 | 346005 | S&W Youth Rec Fees JRP | - | 50,000 | 32,000 | 7,000 | 39,000 | 51,692 |
| 2513 | 346033 | Outdoor Recreation Youth | - | - | - | - | - | - |
| 2513 | 346035 | Special Use Permits | - | 8,000 | 4,000 | - | - | 8,604 |
| 2513 | 346039 | Vendor Concession Fees | - | - | - | - | - | 202 |
| 2513 | 346051 | Outdoor Adult Rec Fees | 1,500 | 4,000 | 1,500 | - | - | 3,636 |
| 2513 | 346053 | Outdoor Youth Rec Fees | 417,500 | 455,000 | 403,500 | 49,593 | 453,093 | 446,794 |
| 2513 | 346054 | Parks Misc Overtime Fees | 500 | 500 | 500 | - | - | 347 |
| 2513 | 346055 | Outdoor - Ropes & Team Course Rec Fees | - | 3,000 | 3,000 | - | - | 2,166 |
| 2513 | 346061 | Rental Court Sports | 2,000 | 2,000 | 2,000 | - | - | 791 |
| 2513 | 346063 | Rental Shelters Pavillions Plazas | 27,000 | 21,000 | 20,000 | 1,000 | 21,000 | 14,024 |
| 2513 | 346065 | Rental Diamond Fields | 15,000 | - | 10,000 | - | - | 5,676 |
| 2513 | 346068 | Rental Multi Use | 16,000 | 16,000 | 10,000 | 6,000 | 16,000 | 7,953 |
| 2513 | 346071 | UF Agreements & Contracts | - | - | - | - | - | - |
| 2513 | 346073 | CLM Agreements & Contracts | - | - | - | - | - | 4,875 |
| 2513 | 346075 | DP Agreements & Contracts | - | - | - | - | - | 6,644 |
| 2513 | 346091 | Other Fees City Cards | - | - | - | - | - | 813 |
| 2513 | 346093 | Recreation Administrative Fees | - | - | - | - | - | 60 |
| 2513 | 346095 | Recreation Cancellation Fees | - | - | - | - | - | 1,270 |
| | | | - | - | - | - | - | - |
| | | | - | - | - | - | - | - |
| Total | | | 530,500 | - | 530,500 | 73,593 | 579,093 | 594,530 |