

**Department New Request Form  
Fiscal Year 2022**

<b>Program</b>	Administration	<b>Title of New Request:</b>	Rank:	3
<b>Department</b>	Attorney	Missoula County Community Justice Dept		
<b>Request Category</b>	Baseline Adjustment			
<b>Request Rating</b>	Maintain Level of Service			
<b>Department Goal</b>	Provide victim advocacy services to victims of crime			

**1. How will request assist in achieving Department Goal and benefit the customer?**

Salary and fringe increase for Missoula County Community Justice Dept.

**2. What specifically is needed to achieve this goal?**

Continuation of advocacy and prevention program services for the City Attorney's Office and Missoula Police Department.

**3. Cost Impact of New Program:**

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2022 Unfunded	FY 2022 Funded	Proposed FY 2023 Ongoing
<b>Ongoing Expenses</b>								
1000.270.410371.700	Salary & Fringe	1	8152		8,152	-	8,152	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
<b>One-time Expenses</b>								
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
<b>Expense Sub-Total</b>					8,152	-	8,152	-

**Revenue Offset:**

Account #	Revenue Description			Proposed One-time Revenue	Proposed Ongoing Revenue
1000.000.311000.00	T	Tax funded			8,152
<b>Revenue Sub-Total</b>				-	8,152

**4. What sort of data will be used to report results and outcomes of request?**

**Requested/Proposed Funding Source**

	One-time	Ongoing
<b>Tax or Assessment</b>	-	8,152
<b>Non-tax</b>	-	-
<b>Fund Balance</b>	-	-
<b>Total</b>	-	8,152

## Missoula County Community Justice Department - FY 2022 City Budget Request

Employee Name (Last, First)	Position Title	FTE	Hourly Rate (FY21)	Total Hours	Salary	Fringe	TOTAL
Ritsema, Erica	Prevention Specialist II	1	22.32	2080	\$46,425.60	\$17,641.73	\$64,067.33
Thysel, Petra	CVA II - Criminal Advocate	1	19.52	2080	\$40,601.60	\$15,428.61	\$56,030.21
Nerison, Annelise	CVA II - Criminal Advocate	1	22.32	2080	\$46,425.60	\$17,641.73	\$64,067.33
							<b>\$184,165</b>

FY21 Fringe Rate	38.00%
Cost of living increase: FY21	2.50%

In FY 2020 Missoula County merged two existing departments, Relationship Violence Services and the Criminal Justice Services Division, to create a new department called Missoula County Community Justice Department.

*The Community Justice Department promotes the safety of the citizens of Missoula County, the protection and healing of crime victims, the efficient and just treatment of defendants and offenders, the ongoing improvement and coordination of the justice system response to crime, and the prevention of crime and the reduction of recidivism. The department collaborates with Missoula City and County Courts, City and County Attorney's Offices, law enforcement agencies, and other criminal justice partners and stakeholders to re-imagine justice, enhance public safety, improve the quality of life of our citizens, support and improve the civil and criminal justice system through innovative and cost-effective initiatives and programs, and holistically support all people impacted by the justice system.*

The Crime Victim Advocate Division will remain a part of this new department. However, prevention services will be delivered in partnership with the Health Department as a part of their health promotions/prevention services. Please see below for detail.

### CRIME VICTIM ADVOCATE DIVISION DETAIL:

The Crime Victim Advocate Division is comprised of eight advocates which includes: a CVA Program Manager (who serves felony cases through the County Attorney's Office), 4 civil advocates who provide walk-in and crisis call services and assist clients in applying for orders of protection, and 3 criminal case based advocates. The City of Missoula supports 2 FTE Crime Victim Advocates. The County and federal grant funds support the remaining positions.

**THE CRIME VICTIM ADVOCATE DIVISION** provides centralized, direct services to victims of assaultive crimes with a focus on sexual and relationship violence through criminal and civil justice system advocacy and is composed of two specialty areas:

**1) CIVIL ADVOCACY**—Civil Victim Advocates serve victims of relationship and sexual violence regardless of whether the victim is involved with the criminal justice system. Advocates provide crisis intervention, assistance with obtaining Orders of Protection; assistance in obtaining emergency services including shelter, transportation, and medical treatment; and provide personal advocacy including working with landlords, employers, schools, child protective services, etc.

**2) CRIMINAL ADVOCACY**—Criminal Advocates serve victims of personal injury crimes, working primarily with victims of misdemeanor and felony assault, partner/family member assault, sexual assault, and sexual intercourse without consent cases within the criminal justice system. Criminal Victim Advocates initiate contact with all victims of sexual and domestic violence when an arrest is made. Advocates provide crisis intervention; victim rights information; support and accompaniment for victims during investigations, legal proceedings, and hearings; and criminal legal advocacy and victim-witness support as cases are prosecuted in coordination with the City and County Attorneys' Offices and law enforcement.

To date in FY20 (7/1/20 – 5/1/21) the Crime Victim Advocate Program has served clients in just over 1,450 new cases and provided follow up services to over 1,115 of these clients. **Sixty-five percent of clients served were regarding city-based cases.** The Crime Victim Advocate Program serves clients in partnership with the City Attorney's Office, the County Attorney's Office, the Missoula Police Department, the Missoula County Sheriff's Office, and in Municipal, Justice, and District Court. Advocates are cross jurisdictional, serve clients in both criminal and civil matters, and follow clients through the entire life of their case to provide wrap-around services to victims of relationship and sexual violence. Victims of these crimes are able to work with an integrated team of advocates who partner with criminal justice agencies to access all of the services they need in one place. This structure ensures high-quality victim-centered services, improves communication in relationship and sexual violence cases between Missoula's criminal justice departments, and eliminates the duplication of services within the criminal justice system. The CVA Division evaluates services through a client feedback survey. Returned surveys show: 97% of clients felt safe in the CVA office; 93% report receiving helpful information; 97% felt that the advocate listened to them; 96% were satisfied with CVA services; 96% would return to the CVA office; and, 93% would recommend CVA services to another person. One client commented, "I couldn't have made it through my ordeal without your help."

#### **PREVENTION DIVISION:**

The **PREVENTION DIVISION**'s mission is to prevent domestic and sexual violence in the City of Missoula using a variety of evidence-based strategies. Since the inception of the city's prevention position, staff have provided 619 healthy relationships and consent education workshops in city schools, for over 6,000 students in the City of Missoula to date. Additionally, staff frequently collaborate with other service providers in coalitions such as the Make Your Move! Advisory Council, Graduation Matters Missoula, the University Council on Student Assault, and the Missoula Healthy Sexuality Network. In FY21 the Prevention Specialist will continue to serve Missoula's youth through school-based educational programming, expand prevention education to other service providers such as Mountain Home, provide anti-harassment training and education to businesses and organizations, and collaborate with other Health Promotions coordinators to strengthen prevention across the individual's lifespan.

**BRIEF HISTORY:** Intimate partner violence and sexual assault weren't always seen as public health issues. As a result, prevention of these crimes sprung out of the battered women's movement, often being housed with victim advocacy services. As such, Relationship Violence Services (now the Community

Justice Department) has been providing grant-funded prevention services since 2009. In 2013 City Council decided to hard fund a portion of Relationship Violence Services' prevention services in response to the Department of Justice investigation of Missoula's handling of sexual assault. In doing so, Missoula became the first municipality in the state to support primary prevention of relationship violence though general fund dollars, ensuring on-going support for long-term change.

**NEW PARTNERSHIP:** Community Justice Department and the Health Department are teaming up to further strengthen Dating and Sexual Violence Prevention services in Missoula.

**WHY THE CHANGE:** Over the past decade the field of dating and sexual violence prevention has evolved, moving from awareness and educational campaigns towards a true public health primary prevention model. These are exciting changes that have strengthened prevention efforts, increasing effectiveness, and linking the work to other prevention efforts that exist within our community. (As an example, the risk and protective factors for youth experiencing or perpetrating dating violence are nearly identical to the risk and protective factors for substance use disorder and suicidality.) The Health Promotions Division of the Health Department leads all other primary prevention efforts for the City and County. Further, the new Community Justice Department's mission has also evolved to be justice system focused, rather than public health focused. Due to these reasons, CJD and the Health Department are partnering to transfer dating and sexual violence prevention efforts to the Health Department to provide the program with public health expertise and improve coordination with other prevention programming, while ensuring the program remains connected to its roots in the field of victim advocacy services.

**WHAT THE CHANGE MEANS FOR CONTRACTED SERVICES:** The Community Justice Department will maintain the contract with the City of Missoula to deliver crime victim advocacy and dating and sexual violence prevention services. However, staff assigned to these efforts will be assigned to both CJD and the Health Department in FY22.