Department New Request Form
Fiscal Year 2023

Program	**Development Services**	***Title of New Request:***		***Rank:*** 4
Department	Housing & Community Development			
Request Category	**New Request/Service/Feature**	Granicus Host Compliance Software Contract		
Request Rating	**Maintain Level of Service**			
Department Goal	Implementation of A Place to Call Home			

1. How will request assist in achieving Department Goal and benefit the customer

In FY2022 the Mayor and City Council allocated funds to the Community Development Division to explore and produce a report of the landscape of short-term rentals or tourist homes in Missoula. Part of this process involved contracting with a monitoring software - called Host Compliance - to produce a dashboard of all advertised short-term rentals in Missoula compared to those legally registered with the City. Using the data that this dashboard created, we produced a report to city leadership. Over the course of the fiscal year, CPDI's Code Compliance team found this software incredibly useful in reducing workload and response times to complaints regarding tourist homes in Missoula. We propose one-time funding to continue our ability to use this dashboard and service, with the goal of improving our team's ability to respond to complaints about unregistered tourist homes as the CPDI team develops a policy and ordinance level response to tourist homes in Missoula over the course of FY23 in response to feedback and guidance from elected leaders. This work directly supports implementation of A Place to Call Home, Strategic Plan Goal number one under Economic Health.

2. What specifically is needed to achieve this goal?

The data dashboard and service have already been established, so all we need to continue operations of that service is funding to pay for the next annual subscription of the software, which will run from October 2022 through October 2023 and total $12,000. This price is locked in for the first three years of the service per our negotiation with Granicus in the Fall of 2021.

3. Cost Impact of New Program:

Account #	Item	Qnty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2023 Unfunded	FY 2023 Funded	Proposed FY 2024 Ongoing
Ongoing Expenses								
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
One-time Expenses								
1000.250.411055.390	Granicus Host Compliance	1	12000	12,000		12,000	-	
				-		-	-	
				-		-	-	
				-		-	-	
				-		-	-	
		Expense Sub-Total		**12,000**	**-**	**12,000**	**-**	**-**

Revenue Offset:

Account #		Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000	T	Tax Revenue	12,000	
		Revenue Sub-Total	**12,000**	**-**

4. What sort of data will be used to report results and outcomes of request?

This software provides detailed data about registered and unregistered short-term rentals in the Missoula area. This includes details about how the units are listed on a number of platforms, ownership information, nightly rates, number of bedrooms and bathrooms, and more. The software also provides screenshots of listings to aid code compliance in documenting unregistered units thus improving their ability to secure compliance and fees.

Requested/Proposed Funding Source		
	One-time	**Ongoing**
Tax or Assessment	**12,000**	-
Non-tax	-	-
Fund Balance	-	-
Total	**12,000**	-