

**Department New Request Form**  
**Fiscal Year 2024**

<b>Program</b>	Redevelopment Housing	<b>Title of New Request:</b>	<b>Rank:</b>	1
<b>Department</b>	MRA			
<b>Request Category</b>	New	GIS Laptop		
<b>Request Rating</b>	Replacement			
<b>Department Goal</b>	Maintain level of service			

**1. How will request assist in achieving Department Goal and benefit the customer**

Maintain level of service, eliminate down time due to connectivity or aging processor. Allows flexibility of working remotely and protects City network by not using personal home computer. Recommended investment by IT.

**2. What specifically is needed to achieve this goal?**

GIS Laptop for Project Manager who does our GIS work/AutoCAD work

**3. Cost Impact of New Program:**

Account #	Item	Qnty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2024 Unfunded	FY 2024 Funded	Proposed FY 2025 Ongoing
<b>Ongoing Expenses</b>								
					—	—	—	—
					—	—	—	—
					—	—	—	—
					—	—	—	—
					—	—	—	—
					—	—	—	—
					—	—	—	—
<b>One-time Expenses</b>								
7393.385.470210.210	GIS Laptop	1	3800	3,800		3,800	—	—
				—		—	—	—
				—		—	—	—
				—		—	—	—
				—		—	—	—
<b>Expense Sub-Total</b>				<b>3,800</b>	<b>—</b>	<b>3,800</b>	<b>—</b>	<b>—</b>

**Revenue Offset:**

Account #	Revenue Description			Proposed Onetime Revenue	Proposed Ongoing Revenue
7393.000.311011.00	f	Tax Increment		3,800	—
<b>Revenue Sub-Total</b>				<b>3,800</b>	<b>—</b>

**4. What sort of data will be used to report results and outcomes of request?**

**Requested/Proposed Funding Source**

	One-time	Ongoing
<i>Tax or Assessment</i>	—	—
<i>Non-tax</i>	—	—
<i>Fund Balance</i>	3,800	—
<i>Total</i>	3,800	—